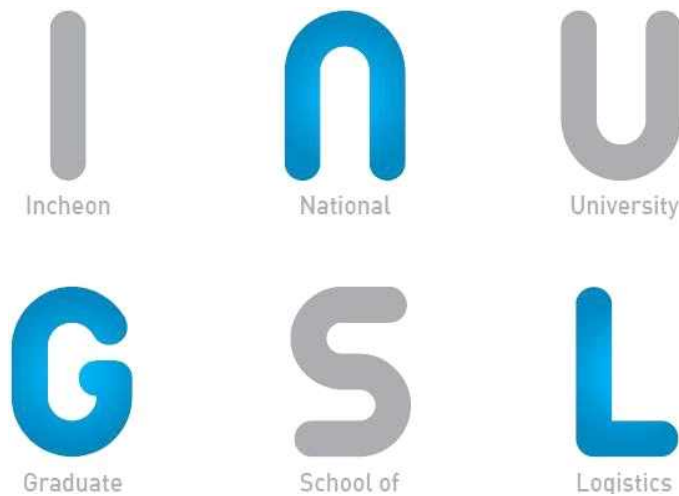


# 2025 Application Guidelines for Postgraduate Programmes Incheon National University Graduate School of Logistics



# Graduate School of Logistics, Incheon National University

## 2025 Admission of Postgraduate Programmes

### 1. Programmes

#### 1. MSc Programme (Master of Science in Logistics)

- Admission
  - 00 students(Foreign Nationality)
- Major
  - Study of Logistics Management
  - Study of Convergence Logistics Systems

- ※ Under the Korean Education Act, the number of foreign students selected is not limited.
- ※ Major can be selected and changed after admission by a student.
- ※ Applicant can contact one of the professors at the GSL in advance to select a supervisor, otherwise the supervisor can be selected after admission (i.e. the end of first semester) by a student.

#### 2. Doctoral Programme (PhD in Logistics)

- Admission
  - 00 students(Foreign Nationality)
- Major
  - Study of Logistics Management
  - Study of Convergence Logistics Systems

- ※ Under the Korean Education Act, the number of foreign students selected is not limited.
- ※ Major can be selected and changed after admission by a student.
- ※ Strongly recommend that an applicant needs to contact one of the professors at the GSL in advance to select a supervisor.

- ※ **Note:** According to the Korea Information and Communication Act, foreign residents (both Koreans and foreigners) cannot apply the postgraduate programmes through the Uni's admissions system, please contact the admission office ([uigsl@inu.ac.kr](mailto:uigsl@inu.ac.kr)) and go through further application process.

## 2. Admission Schedule

Process	Schedule	Notes
Submission of applications & documents	2025. 5. 19.(Mon) 09:00 ~ 6. 13.(Fri) 18:00	<ul style="list-style-type: none"> <li>▪ For applicants residing in Korea: apply online through the website and print/send the original physical documents (i.e. application form, relevant documents, etc) to the address below (or in-person if possible).</li> <li>▪ For applicants overseas: After receiving the application package from the admission office(<a href="mailto:uigsl@inu.ac.kr">uigsl@inu.ac.kr</a>), submit it by email (PDF) and send the original physical documents(i.e. application form, relevant documents, etc) via a postal mail (or in-person if possible).</li> <li>※ Address: Academy-ro 119, Yeonsu-gu, Incheon. Graduate School of Logistics, Incheon National University (Building 14, No 409). ZIP Code: 22012.</li> </ul>
Interview	2025. 6. 21.(Sat)	<ul style="list-style-type: none"> <li>▪ For interview related matters : please refer to the website</li> <li>▪ For applicants overseas: interview will be held online (ZOOM)</li> <li>※ Please arrive/join the online waiting room at least 30 minutes before the interview.</li> </ul>
Result announcement	2025. 7. 4.(Fri)	<ul style="list-style-type: none"> <li>▪ Please refer to the website [Admissions – Result announcement]</li> </ul>
Enrollment	2025. 7. 7.(Mon) ~ 11.(Mon)	<ul style="list-style-type: none"> <li>▪ Bank Transfer</li> <li>※ An Internet banking virtual account number will be assigned to each applicant.</li> </ul>

※ The above schedule is subject to change.

## 3. Eligibility to apply

### Academic requirements for Foreign Applicants

#### 1. MSc Programme (Master of Science in Logistics)

- Applicants that have completed (or expected to complete) a 4 year Bachelor's degree program, either in Korea or foreign universities overseas.
- Applicants who hold an equivalent qualification recognized by the Korean Ministry of Education.
- For special admission, applicants must have an average grade point average of 3.0 or higher in all college years or have more than 3 years of experience in logistics and SCM-related fields.
- Applicants can choose the major(among two studies) regardless of your bachelor's major.

## 2. Doctoral Programme (PhD in Logistics)

- Applicants that have completed (or expected to complete) a Master's degree (from universities that offer 4 year Bachelor's degrees)
- For special admission, applicants must have an average grade point average of 3.0 or higher in all college years or have more than 5 years of experience in logistics and SCM-related fields.
- Applicants can choose the major(among two studies) regardless of your bachelor's or master's degree major.

## 3. Additional requirements

- 1) Test of Proficiency in Korean (TOPIK) : Level 3 or higher (Level 4 or higher must be obtained before applying for graduation thesis), or;
- 2) Official English Certification : TOEFL 550, CBT 210, IBT 80, IELTS 5.5, TEPS 550점, TOEIC 700점 or higher, or;
- 3) Special recommendation letter from dean/president and professor of INU Graduate School of Logistics (if applicable).

## 4. Required documents for Application (Foreign Applicants)

### 1. Common Documents

Documents	Programme		Notes
	MSc	PhD	
○ Application form	○	○	
○ Certificate of Graduation (University)	○	○	▪ Or expected graduation certificate
○ Certificate of Graduation (Graduate School)		○	▪ Or expected graduation certificate
○ University Transcript	○	○	▪ Transfer students must submit the transcript from former university
○ Graduate School Transcript		○	▪ Grades must be marked as averages regarding the highest score of your institution grading system (ex. 3.00/4.50) or percentages.
○ Letter of Self-Introduction	○	○	▪ Refer to the prescribed form
○ Academic and Research Plan	○	○	▪ Refer to the prescribed form
○ Recommendation Letter	○	○	▪ Only for special admission applicants
○ Certificate of Career Experience	○	○	▪ Only for special admission applicants who specified "career experience" in the application form

Documents	Programme		Notes
	MSc	PhD	
○ Academic Background Inquiry (Information for Degree verification)	○	○	▪ The content of the form must be filled out using a computer and printed out. The date and applicant's signature must be written by hand.
○ Academic Background Inquiry Request	○	○	▪ Only "Applicant's Information" details must be filled out (information according to the last level of education and University that the applicant has attended).
○ Affidavit of Financial Support	○	○	▪ Date and signature of the financial guarantor.
○ Bank Balance Certificate	○	○	▪ Proof of Bank Balance of 20,000\$(USD) or more in the applicant's or financial guarantor's account (deposited for at least one month). ※ 20,000\$(USD) in domestic remittances or financial exchange are also accepted
○ Applicant's Passport	○	○	▪ Copy or scan
○ Copy of Korean Residence Card (or Korean Residence Registration Certificate)	○	○	▪ Foreign nationals residing in Korea.
○ Immigration Certificates	○	○	▪ Foreign nationals residing in Korea.
○ TOPIK or English Language Proficiency Certification (or Letter of Recommendation)	○	○	<ul style="list-style-type: none"> <li>▪ Language certificates are only valid within two years from the test date</li> <li>▪ Submit at least one of the following: <ul style="list-style-type: none"> <li>① Test of Proficiency in Korean (TOPIK) level 3 or higher. <ul style="list-style-type: none"> <li>※ Applicants holding TOPIK Level 3 must submit an official certificate for the process of Admission evaluation. A written oath indicating that the applicant will obtain TOPIK Level 4 or before graduation is required. (Failure to provide an official certificate of TOPIK level 4 will result in ineligibility for Graduation Thesis Evaluation).</li> </ul> </li> <li>② English Language Proficiency Certification. <ul style="list-style-type: none"> <li>- TOEFL 550, CBT 210, iBT 80, IELTS 5.5, TEPS 550, TOEIC 700, or higher.</li> </ul> </li> <li>③ Letter of Recommendation. <ul style="list-style-type: none"> <li>- From the Dean of University or institute.</li> <li>- From a Professor of INU Graduate School of Logistics</li> </ul> </li> </ul> </li> </ul>

※ Notes

- All submitted documents must be original documents (or original notarized documents translated into Korean/English). Documents **other than Korean or English must be translated into 'Korean' and notarized.**

- The application form shall include work experience, journal publications, conference presentations, language proficiency test recognized internationally, etc. Original documents must be submitted to prove the achievements.

## 2. Verification Documents for Foreign Applicants. [Submit the relevant documents items listed below]

Category	Documents	Number of copies	Notes
○ Foreign Applicant with both foreign parents	<ul style="list-style-type: none"> <li>▪ Certificate of foreign nationality (Applicant's and both of applicant's parents)</li> </ul>	1 per person	<ul style="list-style-type: none"> <li>▪ Chinese nationals are required to submit a Household Register</li> <li>▪ If applicable, submit an Official Authenticated Copy of the parent's death (or divorce).</li> </ul>
	<ul style="list-style-type: none"> <li>▪ Certificate of family relationship</li> </ul>	1	<ul style="list-style-type: none"> <li>▪ Chinese nationals are exempted if both the applicant and parents are already listed in the previously submitted Household Register.</li> </ul>
○ Applicants who have completed of education (or more) in a foreign country	<ul style="list-style-type: none"> <li>▪ Graduation Certificate for elementary, middle, and high school.</li> </ul>	1 each	
	<ul style="list-style-type: none"> <li>▪ Transcripts for all years of elementary, middle, and high school</li> </ul>	1 each	
○ North Korean Defector	<ul style="list-style-type: none"> <li>▪ North Korean Defector Confirmation</li> </ul>	1	<ul style="list-style-type: none"> <li>▪ Available for issuance at the administrative office of residence (located at the applicant's city/county/district).</li> </ul>

## 3. Additional Documents [Submit only if applicable]

Category	Documents	Number of copies	Notes
Chinese nationals	Residence Registration Certificate (Applicant's and both of applicant's parents)	1 each	<ul style="list-style-type: none"> <li>▪ Must include applicant's full name in English</li> </ul>
Graduates from Chinese University (or Graduate School)	Original degree certificate	1	<ul style="list-style-type: none"> <li>▪ Degree certificates must be obtained and submitted through the China Academic Degrees and Graduate Education Development Center under the Ministry of Education 教育部學位與研究生教育發展中心 (<a href="http://www.cdgdc.edu.cn">http://www.cdgdc.edu.cn</a>) or the Confucius Institute (서울공자아카데미) of Seoul (<a href="http://www.cis.or.kr">http://www.cis.or.kr</a>).</li> <li>※ The issuance of the certificate can take up to 30, early application is advised. Failure to submit the certificate may result in admission cancellation.</li> </ul>

Category	Documents	Number of copies	Notes
Graduates from Chinese University (or Graduate School)	Copy of degree certificate	1	<ul style="list-style-type: none"> <li>▪ Degree certificate issued by a university (or graduate school)</li> </ul>

※ Applicants who have obtained (or expected to obtain) a bachelor's or higher outside of China may be required to provide the additional documents.

- Applicants who have obtained a degree in the United States must receive a [Confirmation of Accredited University] by the Korean-American Educational Commission (Tel. 02-3275-4000).
- Applicants who have obtained a degree in Japan, must obtain a [Seal Certification] from the Embassy's Consular Section (Tel. 02-739-7400).
- Applicants who have obtained a degree from another country must provide one of the following documents:
  - [Confirmation of Accredited University] from the Embassy of the respective country.
  - [Confirmation of Foreign Educational Institution] from the Korean consulate in that country.
  - [Apostille Certification] from the Government Authority of that country.

## 5. Selection Method : Document Screening and Interview

- Document screening: University or graduate school transcripts, work experience
- Interview: Evaluation of the applicant's character and qualities, motivation and enthusiasm for further study, degree of alignment with the major, knowledge in the field, and potential for academic development, among other criteria.

※ Distribution of Score

Admission Criteria		Master's Program		Ph.D. Program	
		General Admission	Special Admission	General Admission	Special Admission
Document Screening	Univ. Grades	200	100		
	Graduate School Grades			200	100
	Career Experience		100		100
Interview		200	200	200	200
Total score		400	400	400	400

- ▶ Note: Applicants who do not provide their grade point average (GPA) will have it calculated according to the internal method of INU GSL.

※ Distribution of Score for Special Admission Applicants

Degrees	Academic Record and Career Experience	Reflected Score	Remarks
Master's Program	GPA of 3.0 or higher and 3 years (or more) of experience.	100	
	GPA below 3.0 and 3 years (or more) of experience.	70	
	GPA of 3.0 or higher and less than 3 years of experience.	70	
Ph.D. Program	GPA of 3.0 or higher and 5 years (or more) of experience.	100	
	GPA below 3.0 and 5 years (or more) of experience.	70	
	GPA of 3.0 or higher and less than 5 years of experience.	70	

- ▶ Note: The grade point average (GPA) is based on a 4.50 scale. For applicants with GPAs of 4.00 and 4.30 as indicated on their transcripts, the university will convert and process the GPA as follows:

[GPA obtained at University/Graduate School ÷ Maximum GPA at University/Graduate School × 4.5].

## 6. Application submission [After applying online, print out the application form and submit it with the required documents]

- Access the Graduate School of Logistics website <http://inugsl.inu.ac.kr> to apply.
- Application documents, including the application form, are accepted in person or by postal mail. In case of mail application, only those received by 17:00 on the application deadline will be accepted.
- Reception : The Graduate School of Logistics (Building 14, Room 409)

Mail: Building 14 No 409, Incheon National University, Academy-ro 119, (Songdo-dong), Yeonsu-gu, Incheon, Korea. ZIP Code 22012.

Tel: 032-835-8181~4 Fax: 032-835-0703

Homepage\_ <http://inugsl.inu.ac.kr>

## 7. Application fee : 60,000 KRW

- Application Fee Payment: After submitting the admission application, the application fee must be paid through bank transfer to the virtual account number assigned to each applicant. (The payment can be transferred by the applicant or a third party)

\* Foreign applicants must to attach a receipt as evidence of payment for the application fee.

## 8. Important Notice for Application

- **Successful applicants will be notified through the official website of the Graduate School of Logistics and will not be individually informed.**
- All documents must be originals or original copies (officially notarized copies). Any documents in languages other than Korean or English, must be submitted along with an official Korean translation.
- Submitted documents and application fee are non-refundable.
- The admission approval will be canceled if any submitted documents are found to be false or fraudulent (all fees paid, including tuition, will not be refunded).
- Please ensure not to mistype your information. In the event of admission cancellation due to incorrect contact details on the application form, the applicant is responsible and no objections can be raised for any reason thereafter.
- At the time of application, “expected graduates” are required to submit one copy each of their graduation certificate and academic transcript before the start of classes.
- New students are not allowed to take a leave of absence in their first semester (except in cases of military service leave or health reasons with a medical certificate attached).
- Any admission-related matters not specified in this guideline will be determined by the Graduate School Admissions Committee.
- International students must visit the local immigration office and apply for a Residence Card within 90 days of their entry into Korea.
- VISA issuance
  - Qualification: Studying Abroad (D2)
  - Applicant organization: Local Korean Embassy
  - Required documents
    - ① Original copy of the Degree certificate
      - Graduates of Chinese universities must submit a certification report issued by the China Academic Degrees and Graduate Education Development Center (<http://www.cdgd.edu.cn>) or a graduation certificate verified by the Korean Consulate.
    - ② Admission Approval Letter
    - ③ Proof of funds
      - Bank balance certificate equivalent to or exceeding USD 20,000 \$(USD) or local currency (deposited for at least one month) or proof of domestic remittance or currency exchange exceeding USD 20,000
    - ④ Photo (in color) for Visa issuance
- For further details, please contact the Graduate School of Logistics.

## 9. Scholarship and features

○ Graduate school Scholarships for International students

Type of Scholarship	Description
INU SURE LAB	<ul style="list-style-type: none"> <li>Graduated from Incheon National University</li> </ul>
Work-Study Scholarship	<ul style="list-style-type: none"> <li>Scholarship awarded to full-time students who participated in specific work-related activities.</li> </ul>
MOU Institution Employees and Public Officials Scholarship	<ul style="list-style-type: none"> <li>공직자 또는 본교와 교육협력 협약체결 기관에 재직 중인 자로 선발 시 등록금 일부 지원</li> </ul>
Merit-Based and Need-based Scholarship	<ul style="list-style-type: none"> <li>Scholarship awarded to selected students based on outstanding academic performance in previous semester or students who are recognized as facing financial need.</li> </ul>
Foreign Students	<ul style="list-style-type: none"> <li>50% of tuition fee (excluding admission fee) for newly enrolled students and enrolled students.</li> <li>Foreign MOU(Memorandum of Understanding) University-recommended new students and enrolled students receive a 100% tuition waiver (excluding admission fees)</li> <li>※ Selection within the budgetary scope.</li> </ul>

※ Agreement institutions may change

※ Applicants who fail to complete the semester research report (requiring 20 hours per week of education and research support) will be disqualified from further scholarship consideration until graduation.

○ Features

- Case study orientation, personalized supervision.
- Affiliated education program with global logistics education institution and companies.
- Scholarships and studentship support for research projects.
- Establishment of an global logistics research and education network.

※ Government support funds, designated by national projects, are used to support scholarships and overseas training expenses to attract outstanding students."

## 10. Other information

○ Academic Degree Program

Degree	Degree title	Duration of the study
Master' s degree	Logistics Management	4 semesters
	Logistics Systems	
Ph.D degree	Logistics Management	6 semesters
	Logistics Systems	

○ Tuition and Admission Fees for International Students

Degree program	Admission Fees	Tuition Fees	Total
Master' s Degree	485,000 KRW	3,225,000 KRW	3,710,000 KRW
Ph.D Degree	485,000 KRW	3,436,000 KRW	3,921,000 KRW